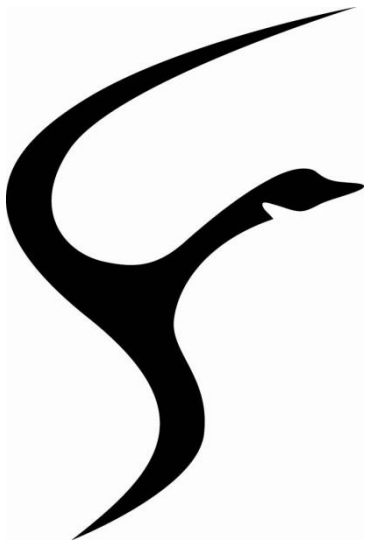


SCHOOL EDUCATION PLAN & RESULTS

Buffalo Head Prairie School

"Building Success – One Student at a Time"



School Education Plan
Principal: Mr. Chad Fyke
Trustee: Mr. Ernest Kroeker

2016-2017 SCHOOL YEAR

School Education Plan Creation

Briefly describe how each of the following groups were included in the development of the School Education Plan.

A. Teachers

- On various occasions throughout the school year, teaching staff had the opportunity to discuss the School Education Plan with their IMPACT collaborative staff teams.
- On May 17, 2016 we met as a staff to go over what the data told us, review our previous goals and prepare for the future education plan.
- Staff were given the chance to review CAT 4 data, Tell Them From Me data, as well as an interactions and connectivity exercise created earlier in the school year. At the time of the planning day Accountability Pillar results in table graph form were not available for consultation.
- During Education Planning Day on May 17, teaching staff were first divided into small groups to review data sets. These groups changed several times to alter groupings and focus areas. Staff had the chance to work collaboratively with both their Impact groups and other staff members. Later in the morning, groups came together in a larger group to define 2016-17 strategies collaboratively.

B. Support Staff

- Support staff members were not officially invited to participate in this day. As this day fell on a religious holiday for many staff members this likely had a factor in support staff participation. Previous discussion with support staff indicated that they would not wish to participate in this planning day on May 17, 2016.

C. Students

- Student focus groups occurred at both the elementary and junior high level with the focus on these discussions as to what the school can do better in order to improve the education we offer.

D. School Council / Community

- All members of the school council were invited to attend this planning day. No members were able to attend. The draft plan was gone over with school council members at the regular meeting in early June. They seemed satisfied with the goals we are going with into next year.

E. Other

- Parents had the opportunity to contribute to this plan through various focus groups held throughout the school year. While the focus of these meetings dealt with a lot of different focuses such as High German instruction and

numeracy goals, current education policy was discussed and input was considered.

School Education Plan and Results

GOAL #1: AN EXCELLENT START TO LEARNING

GOAL #2: SUCCESS FOR EVERY STUDENT

GOAL #3: QUALITY TEACHING AND SCHOOL LEADERSHIP

GOAL #4: EFFECTIVE GOVERNANCE

DIVISION PRIORITY: #1. All students will improve reading, writing, and digital literacy skills
 #2. All students will improve numeracy skills through practical applications of curricular outcomes.
 #3. All students will be increasingly engaged in learning environments to improve achievement and citizenship skills

SCHOOL GOALS

School Goal 1: 63% of students in grades 7-9 will read at or above grade level as measured by the total reading scores of the CAT 4 (March 2017) and 63% of students in grades 1-6 will read at or above grade level as measured by Fountas and Pinnell.

Strategies:

- LLI program for students reading just below grade level – Div #1 expansion
- Balanced literacy framework incorporated into classroom instruction – Div #1, #2, #3
- Div #2 – 6 plus one writing traits
-

Target and Measurement Tools:

- CAT 4
- Fountas and Pinnell

Resources:

- Fountas and Pinnell guided reading resources
- Division Literacy coaches
- 6 plus 1 resources
- Impact Teams for peer support

Timeline:

- Ongoing
- Fountas and Pinnell assessments will take place in the first and third reporting periods with a detailed report by May 1, 2017

Results:

-

Comments:

Fountas and Pinnell assessments will be incorporated within RTI framework and transition planning. We will continue to support literacy with our embedded practices of AR program, home reading club, DEAR time, principal reading supports.

School Goal 2: To increase/improve relationships & connections amongst all members of the BHPS community by having 85% of stakeholders say they are satisfied with the quality of interactions at BHPS.

Strategies:

- Student council – accountability and followthrough; coaching; expectations
- Opportunities for intentional and meaningful cross grade interactions
- REACH assemblies
- Extra curricular activities/events; learning celebrations; school spirit days

Target and Measurement Tools:

- **Accountability Pillar Surveys: Safe and caring schools; citizenship; school improvement**

Resources:

- Parental support – parent council; volunteers
- Student council
- Community facilities
-

Timeline:

- **Ongoing throughout school year, work in progress**

Results:

- Increased effective participation of student body in student council led activities

Comments:

We will continue to support positive interactions with our embedded practices of newsletters, synrevoice, community events (ex: pancake breakfast, fall/spring potlucks, Christmas/Spring concerts, volunteer appreciation supper, picnic day, book fairs, pre-ECS program)

Professional Development Plan

Briefly describe your school professional development plan in relation to each of the following items.

- A. Creation of the Professional Development Plan
 - Staff will collaboratively review and agree upon the Professional Development Plan for the 2016-17 school year at the beginning of the year staff meeting/s.

- B. Disbursement of Dollars
 - Our formalized structure for disbursement of PD funding (\$4,000)
 - At our initial staff meeting of the year, a school-based professional development committee was created consisting of one teacher from each division, one support staff member and the school principal. This committee strives to review staff PD requests and ensure that the PD request is either tied to the school Education Plan, tied to the teacher PGP or focused on an area of need that could not have been thought of in advance.
 - Requests are capped at a dollar amount of \$600.00. Reimbursements will only be given in regards to actual cost and receipts must be forwarded to receive reimbursement.
 - All professional and support staff members may access school based PD dollars, however it is expected that a PGP will be created in the first month of the school year and reviewed with the school principal prior to requesting PD funding.

- C. Individual Staff Professional Development
 - Teachers develop a Professional Growth Plan, in accordance with Alberta Learning Policy 2.1.5, Teacher Growth, Supervision and Evaluation. Professional Growth Plans must have at least one focus area related to the school's Education Plan and outline individual professional development activities for the school year. Professional Growth Plans are reviewed three times annually with the school principal.

- D. Education Plan Associated Professional Development
 - Professional development that is focused on the School Education Plan will continue to be fostered through collaborative staff IMPACT team that meet monthly. IMPACT teams focus on meeting Education Plan strategies and student instruction. Impact teams this upcoming year will also focus on Inclusive Education procedures as outlined within our Inclusive Education Review this past year.

June

- Staff Meeting- Roles and responsibilities of IMPACT teams
- Specific roles of individual groups
- Group leader designation

August

- August PD Day: likely August 29th (Monday) or September 2, Friday.
- IMPACT team professional development- Plan Creation and Development
- IMPACT 1- Focus areas
- IMPACT 2- Focus areas
- IMPACT 3- Focus areas

September

- September 22nd Staff Meeting: Student Engagement Focus
- Formalization of BHPS learning support plan
- September IMPACT Meetings:
 - IMPACT 1- Focus Areas- Agenda and minutes completed by 2016-17 IMPACT leaders
 - IMPACT 2- Agenda and minutes completed by 2016-17 IMPACT leaders
 - IMPACT 3- Agenda and minutes completed by 2016-17 IMPACT leaders

October

- October IMPACT Meetings:
 - IMPACT 1- Agenda and minutes completed by 2016-17 IMPACT leaders
 - IMPACT 2- Agenda and minutes completed by 2016-17 IMPACT leaders
 - IMPACT 3 Agenda and minutes completed by 2016-17 IMPACT leaders

November

- Staff Meeting: November 9th
 - IMPACT 1- Agenda and minutes completed by 2016-17 IMPACT leaders
 - IMPACT 2- Agenda and minutes completed by 2016-17 IMPACT leaders
 - IMPACT 3- Agenda and minutes completed by 2016-17 IMPACT leaders

December Staff Meeting

- No Group Focus or IMPACT meetings in December

January

- January IMPACT meeting: January 30th
 - IMPACT 1- Agenda and minutes completed by 2016-17 IMPACT leaders
 - IMPACT 2- Agenda and minutes completed by 2016-17 IMPACT leaders

- IMPACT 3- Agenda and minutes completed by 2016-17 IMPACT leaders

January 30th: Professional Development Day; a dedication to Professional Growth Plans & communities of practice

- 1) Year-long professional development: A review of literature similar to Todd Whitaker's book, What Great Teachers do Differently.
- 2) A review of google documents and PD at each staff meeting

- Student Engagement Focus

February

- February IMPACT meeting:
- IMPACT 1- Agenda and minutes completed by 2016-17 IMPACT leaders
- IMPACT 2- Agenda and minutes completed by 2016-17 IMPACT leaders
- IMPACT 3- Agenda and minutes completed by 2016-17 IMPACT leaders
- Teacher's convention February 16th and 17th

March

- March 17 Staff Meeting:
- March IMPACT Meeting:
- IMPACT 1- Agenda and minutes completed by 2016-17 IMPACT leaders
- IMPACT 2- Agenda and minutes completed by 2016-17 IMPACT leaders
- IMPACT 3- Agenda and minutes completed by 2016-17 IMPACT leaders

April

-
- April IMPACT Meeting:
- IMPACT Teams- Review of 2016-17 Education Plan strategies- Action Plan

May

- Information to be sent out prior to School Based PD Day
- May 17 PD Day: Dedicated Focus on School Education Plan
- IMPACT- 2016-17 Focus Areas
- May IMPACT Meeting:
- May 19 Staff Meeting
- Celebration of Learning Year!

June

- June year end meetings: Focus on PGP wrap up and goals for next year
- Staff Engagement- Staff Fun Event- Meeting Items Communicated via Email

Communication Plan

Briefly outline your school communication plan in relation to parents, the community, staff, students and stakeholders.

August

- Staff Summer Letter
- BHP Coop Summer Notice- 2016-2017 Priorities and Welcome Back!!
- Ensure Parent Handbook is Ready for Parents!

September

- Welcome Back Breakfast- Open house/class with student engagement focus
- Bison Bulletin- Weekly staff events/student engagement focus
- Bison Bits- Weekly parent newsletter with monthly connections focus. REACH Assembly- Student engagement focus
- School Council Meeting- Parent engagement focus at monthly meeting, explanation of staff professional development plan
- Telephone call or coffee chat with school Trustee- PBL and priorities focus

October

- Bison Bulletin- Weekly staff events/student engagement focus
- Parent Focus Group to discuss a plan for a focus area of need
- Bison Bits- Weekly parent newsletter with monthly a connections
- REACH Assembly- Student engagement focus & Career Exploration
- School Council Meeting- Parent engagement focus at monthly meeting
- Telephone call or coffee chat with school Trustee- school priorities focus

November

- Bison Bulletin- Weekly staff events/student connection focus
- Bison Bits- Weekly parent newsletter with monthly student engagement article
- REACH Assembly- Student engagement focus & Career Exploration
- School Council Meeting- Parent engagement focus at monthly meeting
- Telephone call or coffee chat with school Trustee- school priorities focus

December

- Bison Bulletin- Weekly staff events/student engagement focus
- Bison Bits- Weekly parent newsletter with monthly student engagement article

January

- Bison Bulletin- Weekly staff events/student connection focus
- Bison Bits- Weekly parent newsletter with monthly student engagement article
- REACH Assembly- Student connection focus
- School Council Meeting- Parent engagement focus at monthly meeting
- Telephone call or coffee chat with school Trustee- school priorities focus

February

- Bison Bulletin- Weekly staff events/student engagement focus
- Bison Bits- Weekly parent newsletter with monthly student engagement article

- REACH Assembly- Student engagement and connection focus
- School Council Meeting- Parent engagement focus at monthly meeting
- Telephone call or coffee chat with school Trustee- school priorities focus

March

- Bison Bulletin- Weekly staff events/student engagement and connection focus
- Bison Bits- Weekly parent newsletter with monthly student engagement article
- REACH Assembly- Student engagement focus & Career Exploration
- School Council Meeting- Parent engagement focus at monthly meeting
- Telephone call or coffee chat with school Trustee- school priorities focus

April

- Bison Bulletin- Weekly staff events/student engagement and connection focus
- Bison Bits- Weekly parent newsletter with monthly student engagement article
- REACH Assembly- Student engagement focus & Career Exploration
- School Council Meeting- Parent engagement focus at monthly meeting
- Telephone call or coffee chat with school Trustee- school priorities focus

May

- Bison Bulletin- Weekly staff events/student engagement and connection focus
- Bison Bits- Weekly parent newsletter with monthly student engagement article
- REACH Assembly- Student engagement focus
- School Council Meeting- Parent engagement focus at monthly meeting
- Telephone call or coffee chat with school Trustee- school priorities focus

June

- Break from student engagement
- Focus on 2017-18 plan and communicate this with all stakeholders

Monitoring Calendar

In the space provided, please outline what steps you plan to take to monitor your School Education Plan throughout the year.

September

- Staff Meeting
- Community Potluck Fall Meeting

October

- School Council Meeting

November

- Staff Meeting
- School Council Meeting

December

- No monitoring

January

- School Council Meeting
- Professional Development Day (January 30th)

February

- School Council Meeting

March

- School Council Meeting
- Professional Development Day

April

- Staff Meeting
- Community Potluck Spring Meeting

May

- Staff Meeting
- School Council Meeting
- PD Planning day, May 17th

June

- Submission of Rough Draft Document

As the representative of the School Council at this school, I hereby give my endorsement to this School Education plan for the 2016-17 school year. I hereby acknowledge that the school council has had opportunity to provide feedback on this plan and support it as is here presented.

School Council Chair

Date

As Principal of this school, I hereby submit our School Education Plan for the 2016-2017 school year. This plan has been created in collaboration with all staff at this school, as well as with the school council.

Principal

Date